



CHICAGO MEDICAL STUDENT COUNCIL GENERAL BODY MEETING
AUGUST 27, 2007

I. **CALL TO ORDER: 5:32**

II. **EXECUTIVE REPORTS:**

A. Secretary: Jonathan Kaplan (jkapla2@uic.edu)

B. President: Chris Toupin (ctoupi1@uic.edu)

I. Welcome to the new M1 class and congratulations.

II. Orientation 2007

1. Going through feedback for changes in the future. Will have more information in the future
2. New class board has been elected
3. Mean age was 22.5 years old with ages ranging from 19-36
4. Average MCAT 10.15
5. 55% Male, 45% Female

III. Alumni Council

1. Dr. Milton Kramer (Class of 1954) who is the chair of the alumni council has come to observe the CMSC meeting. He wants everyone to know that there is an alumni council and he urges students to get involved and be a part of the council. The alumni council is very interested in the college and the students attending it and want to make sure that there will always be good experiences available for medical students at the college of medicine. The core value is the production of physicians who can contribute to the care of the people. New students, welcome to the university and good luck with everything. Good luck to everyone and we look forward to working with you.
2. This is the 125th anniversary of the college of medicine. There will be a gala at the beginning of October. All students will be invited for the alumni reunion that same weekend along with the gala. Students are also welcome to volunteer to help run the reunion, which has been very successful and helpful in the past.
3. The alumni council has generously donated an annual gift of \$15,000 for use by the students per the students' discretion. We will be entertaining suggestions in the future to discuss the plans for allocating these funds.

IV. HPSC

1. Travel grant deadlines is November 16th, 2007. Project grants for organizations are also due at the same time.
2. The fall social will be Saturday, October 6th. Details will be available in the future.
3. The first HPSC meeting will be Thursday, September 16th at 5:30 in room CME 367. All students are invited to attend the meeting. Shannon Wilcox from campus care will be there to answer questions and provide more information.
4. UPass is available so be sure to pick it up from OSA

V. Facilities update

1. Designs for the annex have been provided to us which we have been able to review. We have suggested changes to accommodate more storage space for student organizations. Other options include student study space with less storage space, but we will be requesting modifications to the designs to provide more storage space, tables for student meetings, etc. We will be meeting with the designers and deans this Thursday to suggest changes.
2. We are looking for feedback on the current designs. We are also wondering how many organizations will be requesting storage space and are planning on using the room for meetings.

KEY DATES

Sept 4-6: Sub-committee Interviews (Room 240)

Sept 10th: Sub-committee Orientation

Sept 29th: UMSC Meeting in Chicago

Sept 30th: Leadership Retreat

3. Changes will hopefully be finished by the end of the academic year. This will be based on how quickly we can agree on a design and get the project started.
 4. We are still working on coordinating the schedules with using the research building study spaces. They are currently available but there have been slight scheduling problems. This has been addressed with UGME and is being worked on.
- VI. Constitution Updates
1. The current constitution dates back to 1999 and is not currently updated as to the current procedures and positions in place. We would like to make changes to the constitution to reflect how CMSC is run.
 2. We are interested suggestions so feel free to email any one of the board members with suggestions.
- VII. Health fair
1. If you are interested in getting involved this please email Chris Toupin or Jon Kaplan with your information and how you would like to help
 2. I will be working on applications for the upcoming year and detailed descriptions for all of the health fair organization positions and plans for the future.
- VIII. CMSC Office
1. Please notify any member of the e-board with your organization name, how long you will be using the storage, and what you will be storing in the office.
- C. Vice President: Ashlee Goldsmith (agolds2@uic.edu)
- I. Per Chris Toupin
 - II. Committee interviews are coming up for the 2007-2008 year. If you are interested in getting involved with SAC, M1/M2, M3/M4, ECM, Curriculum, please be sure to sign up for interviews on sept 4th-6th. You must fill out the application that is available online with your information prior to coming to the meeting. There will also be an orientation on Sept. 10th that is required for committee representatives.
 - III. If you cannot make one of the interview dates due to a valid, approved reason, you may email the e-board a paragraph about yourself and why you would be a good fit for the committee.
- D. Treasurer: Daniel A. Novella V. (novella@uic.edu)
- I. I am working with Dean Kashima and the e-board to create a detailed outline for this year's budget.
 - II. Funding Day: The first funding day will be at the October meeting. I will be releasing the details to funding day and the applications in September. The spring funding day will be very similar. In order for you to qualify for funding, you must have a member present at all meetings. Funding will be split between all of the proposals for each funding day.
 1. I will send each organization an email confirming that I have received your proposal. After the proposal has been reviewed, we will email each organization details about their proposal and suggestions for changes prior to funding day.
 - III. I am also trying to work on planning the meals for each meeting. We are working towards getting higher quality food so please come to the meetings for the actual meeting, rather than the food. Also, please be conscious of other students so that everyone can get food at the meeting.
- E. UMSC Rep: Carrie Nieman (cniema2@uic.edu)
- I. There are four meetings per year, one at each campus. The first one is Saturday, Sept 29th here at Chicago. Students are encouraged to attend to learn about everything that is going on at each of the campuses.
 - II. There is a mandatory orientation for the UMSC reps after the first meeting
- F. Advisor: Dr. Yee-Kin Ho (ykho@uic.edu)
- I. I am enjoying everything this year

III. CMSC OFFICERS' REPORTS:

A. Alumni Rep: Vidhi Srivastava (vsrivstv@uic.edu)

- I. The reunion this year is the 125th anniversary of our school and will be held on October 4th-6th. We will be looking for a lot of help from students to help run the reunion because it is expected to be the biggest reunion thus far. Please email Vidhi or the alumni council to get involved
- II. The alumni have been getting more involved and are trying to help make many changes that will make the COM better. There have been many changes over the past years that have helped make students welcome here at UIC-COM.
- III. The alumni council will be working with the UMSC representatives to get more involvement throughout all the campuses.
- IV. Every year the alumni council has been making donations to help students get through the year. If anyone has suggestions for the donations made this year, please let the alumni council know. We are open to any suggestions and would really appreciate it.
- V. Elizabeth Skinner is working on an online directory for alumni that will provide information to students who are interested in contacting current physicians who attended UIC-COM. This will help students network with physicians throughout the country. It will be a good way to remain connected with UIC and will be helpful for students looking for advice from physicians, places to stay on away rotations, and a lot more information.

B. Webmaster: Dan Novella (novella@uic.edu)

- I. I am really working hard on making the website a very valuable resource for students and encourage students to take a look and make any suggestions that they may have.
- II. There is a photo album from prior leadership retreats. Be sure to take a look at them to see how much fun this year will be.
- III. We will also be posting prior meeting minutes at least a week before the upcoming meetings so that students can review them and see anything that happened at the last meeting.
- IV. Be sure to get involved with the ASN network and take a look at the link on the website.
- V. Committee representative applications are also available so be sure to print it out if you are planning on applying.
- VI. We will also be holding applications for the upcoming year for the webmaster position.

IV. REPORTS:

A. Class Officer Reports:

- I. M4
 1. Welcome to all the new M1s.
 2. We have been actively involved with applying to residencies and doing specialty rotations.
- II. M3
 1. We just finished our first shelf exams and are currently enjoying rotations.
- III. M2
 1. Orientation went very well this year and all the M1s had a good time
 2. The used book sale was last week and was successful. We do not have the final numbers but believe it went well.
 3. 80% of the class had their white coats embroidered which is great.
 4. We have a new CMSC/Secretary because there was a tie. Both persons will be representing this position
- IV. M1
 1. Welcome new M1 president Mary. Our board includes: VP Marcellino, VP Rafael, Treasurer Ken, Secretary Bahavna, Senator Liz

B. Committee Reports:

*****OFFICIAL CMSC WEBSITE at <http://cmsc.uicmed.net/>*****

- I. M1/M2
 - 1. No Meeting
- II. M3/M4
 - 1. No Meeting
- III. Curriculum
 - 1. CCIA (College Committee on Instruction and Appraisal):
 - a. Discussing option of opening Sub-Intern positions for specialties other than internal medicine and pediatrics. They are working on a set of goals and objectives for other possible courses including surgery and psychiatry. This will hopefully occur in the near future.
 - 2. Leaves of absence:
 - a. There have been many issues with students leaving for other educational experiences. A committee has been created to create a new set of documents for leaves of absence due to educational issues.
 - 3. Curriculum integration:
 - a. Dr. Raible, Dr. Kaufman, Dr. Zar, and Dr. Misra are working to further integrate the courses from the M1 and M2 years. They are also working to get pharmacology integrated with the M2 year as well.
 - 4. The ECM credit hours for the M2 year are currently being reviewed because it is 46% of your M2 grade.
 - a. We are hoping to create a better balance among the M2 courses so that students can get a balanced education. Also, there have been some issues with students failing ECM and having to do retake exams because of how heavily weighted the ECM course is. If ECM stays at 46%, this may not allow students to retake exams in the summer and will have to repeat their M2 year. We would like to represent the student opinion so please give us your opinion on the idea of re-weighting the M2 year. There are also a lot of problems with the ECM grading system because there are inconsistencies among the faculty in regards to earning a 'proficient' vs. 'advanced' grade. This is important because it greatly affects student's futures in regards to residencies, AOA, and other issues involving grade results. Please email Matt at msieds2@uic.edu or Eric at LCDE@uic.edu with suggestions and your feelings as to these matters.
 - 5. Delaying Step 1:
 - a. We are trying to create a student run board prep program for the M2 class to help prepare them for their Step 1 exam. This may include a class, binder, or other study program to help students perform better on their exams and prevent students from delaying their exam. The Peoria campus receives a binder of information with study tips, resources, schedules, etc. We would also like to organize faculty and student led board prep classes that will help students review for step 1.
 - b. The amount of students delaying at other campuses was the same as usual, but UIC we saw a drastic increase in students delaying their boards this year. This causes problems with clerkship scheduling, maintaining clerkship sites due to open positions, and other issues at hand. However, it is important to recognize that the other campuses have different academic schedules and may have other reasons for maintaining their numbers. M3's are encouraged to provide information for the future classes.
- IV. SAC
 - 1. We are also concerned about the weighting of ECM and other courses during the M2 year because there have been problems with students not passing ECM and having

to retake the entire year. Also when a student fails a course, we recommend that students delay their Step 1 exam so that they can focus on their retake exam.

2. Failing Step 1

- a. The current M3s did not have as much time to study for the step 1 exam than in the past. We believe that this may have been part of the reason for students performing poorly on their step 1

V. ECM Clinical Skills Advisory Committee

1. The committee is planning on readjusting the credit hours because we have made many changes to the ECM curriculum this year and have removed many hours of coursework. It has already been decreased by 15-20 hours.
2. We are also working on adjusting the grading system so as to create consistency among ECM grades. It will still be subjective but hopefully we can make it more consistent. Grading will also include explanations as to why a student did poorly in a certain field so as to give feedback to the student and encourage improvement.
3. September 12th will be our next meeting.

VI. HPSC

1. There is a clothing drive being run by the Applied Health Sciences program. Please be sure to donate any clothes that you will be getting rid of in the future.

V. OLD BUSINESS:

A. Leadership Series Update

- I. Please see the information detailing the leadership series program. This is our second year running this program and we are working on improving it for this year. Please be sure to get involved with this program because it not only helps you improve as a leader but also goes on your Dean's Letter. All of the information is available on the CMSC website, including an application for the program, details for each leadership track, and information about the leadership retreat.
- II. The leadership retreat is on Sunday, Sept 30th. It will be held at Camp White Eagle, which is where we had it last year, but we are planning new activities. All organizations requesting funding for this academic year must send a representative to the retreat. For students interested in going, please fill out the application and turn it in to OSA. We require a \$25 deposit check (made out to UIC) to ensure that you will be attending. This will be returned to you provided that you attend the leadership retreat or inform Carrie that you will not be attending PRIOR to September 19th. There are a limited number of spots so be sure to sign up as soon as possible.

VI. NEW BUSINESS:

A. Facilities Update: Discussed in president's report

B. CMSC Constitution

- I. We would like the constitution to reflect CMSC's current status. We would like to propose that the amendment provided by the e-board be approved for official changes. We will open the floor for discussion to get student input on the changes recommended.
 1. Article II, Section 1: In the past the social chair was given a vote while the treasurer was not. We are trying to make the change so that the treasurer has a vote while the social chair does not.
 2. Article III, Section 1, Subsection (3): Treasurer responsibility
 - a. Changes will not be made because CMSC would like to rewrite the treasurer responsibilities for better clarification.
 3. Motion to create a constitution chair position. Denied but is recommended for the future

4. Motion to approve initial changes to the constitution. Discussion will be held at future meetings to review these changes along with the changes that will be recommended for the remainder of the constitution.
5. Alumni Representative position as a voting member
 - a. This issue is not addressed in the old constitution. In the future we would like to add this position as a voting member but would like to hold off until we have finalized these changes.
6. Motion to call to question these changes: No Objections
7. Motion to accept changes to the constitution set forth: Unanimously approved
- II. Please note that these are not all of the changes being made to the constitution. These are the first set of changes that are to be changed, which we feel are most important for the upcoming meetings.
- C. Sub-committee Interviews
 - I. The positions are the M1/M2, M3/M4, Curriculum, SAC, ECM, HPSC. Please be sure to sign up for the interviews on Sept 4th-6th. Orientation will be on Sept 10th and is mandatory for all positions.

VII. ANNOUNCEMENTS:

- A. Please email Jon Kaplan if you are planning on giving a committee report at the future CMSC meetings. We strongly encourage organizations to give reports and being involved with CMSC meetings
- B. OSA Faculty Changes:
 - I. There have been many changes with faculty members over the past year. OSA will be working on finding replacements for these faculty members over the next year. This is a major concern for students as we would like to see these positions filled soon.
 - II. Congratulations to the Gold Humanism Society members.

VIII. ADJOURNEMENT: 7:30pm